

Expression of Interest – Consumer Advisor Positions (2) – Clinical Management Committee

The Community Alcohol and Drug Services (CADS) are provided by Non-Government (Palmerston, Holyoake, Cyrenian House and Mission Australia) organisations in partnership with Government AOD services (Next Step). CADS provide alcohol and drug treatment from a number of adult and youth services throughout the metropolitan area. The government and non-government services combine to deliver an ‘integrated’ model of support for the client. The CADs include

* South Metropolitan CADS (Fremantle, Rockingham and Mandurah)
* North Metropolitan CADS (Warwick, Joondalup)
* South East Metropolitan CADS (Thornlie, Armadale)
* North East Metropolitan CADS (Midland)
* Next Step East Perth
* Drug and Alcohol Youth Service (East Perth, Carlisle)

The Clinical Management Committee is one of the governance committees with its purpose being to ensure that the Integrated Services provide timely and high quality treatment responsive to consumer needs. The Committee is involved in policy development, implementation and review, and service development and evaluation of activities pertaining specifically to treatment programs. Specific activities of the committee include:

* Developing, implementing and reviewing evidence based alcohol and drug clinical standards, pathways and protocols
* Supporting program development across integrated sites
* Developing, monitoring and reviewing Integrated Services policies to improve client treatment outcomes
* Evaluating treatment effectiveness and outcomes
* Supporting quality improvements across integrated sites.

What you will need (Criteria):

1. Lived experience as an AOD consumer – someone who is currently or has recently accessed support from AOD services and/or who is familiar with the range of AOD treatment programs and services. Knowledge of the integrated services model would be advantageous.
2. To be confident in providing an articulate and constructive consumer voice - have well-developed interpersonal skills including the ability to give constructive input, maintain good working relationships with stakeholders, listen objectively, negotiate and make reasoned judgements
3. Knowledge of, and an interest in, alcohol and other drug clinical treatment and support programs
4. Interest and experience in quality improvement in health and/or community services
5. Experience participating in meetings at a committee / steering group / senior level
6. An ability and willingness to consult within a network of consumers, families, carers or community members
7. Prior experience in a similar capacity would be advantageous although training will be provided
8. The ability to attend and participate in at least 80% of scheduled meetings

Responsibilities of the role:

* To attend meetings promptly and be well prepared
* To bring the consumer perspective to the discussion
* To review minutes of meetings and verify accuracy
* To research and / or follow up committee activities

The term of the Consumer Advisor position is 12 months.

Meetings:

**When**: Second Monday of every month for 1.5 hours (1.30 – 3.00pm)

**Where**: Next Step, East Perth, 32 Moore St, East Perth.

**Parking**: available at 32 Moore St, East Perth

**Public transport**: short walk of approx. 5 minutes from McIver Train Station or approx. 8 minutes from Claisebrook station

**Remuneration:** $140 per meeting per month (inclusive of meeting time and any out of session preparation activities i.e. pre-reading). No out of pocket expenses are offered on this occasion. Payment is generally received within 10 working days of the meeting.

To be considered for appointment to this position, please provide:

* a summary statement outlining your interest in the position and the selection criteria outlined above
* a brief profile / resume detailing your relevant experience and knowledge of the alcohol and drug sector as a consumer and any other consumer representative experience (relating to the role as described above)
* your contact details

**The closing date for this position is 15 June 2018, 16:00 pm.**

Please return your Expression of Interest to Suzanne Helfgott at [suzanne.helfgott@mhc.wa.gov.au](mailto:suzanne.helfgott@mhc.wa.gov.au) Depending on applications received, a brief interview with a small panel may be requested prior to appointment. For further information please contact Suzanne on (08) 9219 1844 or the above email address.